

# *Academic Integrity*

The relationship between students and faculty is the keystone of the educational experience at Eldon High School. Mutual trust, respect and responsibility are foundational requirements. We not only want to produce high quality students, but cultivate honorable citizens. Following guidelines to prevent academic dishonesty prepares you for the reality created by the technology explosion, for the world of college and careers, where cheating and plagiarism have dire consequences.

Academic integrity includes plagiarism, cheating or copying the work of another, using technology for illicit purposes, or any unauthorized communication between students for the purpose of gaining advantage during an examination. Academic integrity is at the heart of all that you do, from taking exams, making oral presentations, communicating online or with personal electronic devices, to writing term papers. It requires that you recognize and acknowledge information taken from others, and take credit only for ideas and work that are yours.

## **EHS Student Handbook – Statement on Plagiarism:**

**Plagiarism** – The act of plagiarism includes but is not limited to the following:

- Copying word for word without quotation marks or acknowledging the original source (including copying and pasting from Internet sources).
- Using key words or phrases without quotation marks or acknowledging the original source.
- Paraphrasing key words, phrases or ideas without acknowledging the original source.
- Using an author's ideas without crediting the original source.

Your teachers assume the responsibility of helping you to understand other people's ideas, to use resources and consistently acknowledge them, and to develop and clarify your own thinking.

## **Avoiding Academic Dishonesty:**

- Organize your time to avoid undue pressure and acquire good study habits including note taking.
- Learn proper forms of citation. Always check with your teacher for their preferred style guides. MLA and APA are the accepted formats for EHS.
- Always proofread your finished work. Know the source of each citation.
- Do not submit the same work for more than one class without the permission of both teachers.
- Save your notes and drafts of your papers as evidence of your original work.
- Always ask if you have questions or are unsure of the type of citation.
- How to Avoid Plagiarism <https://www.indiana.edu/~istd/examples.html> (great examples)

**Sources:** *NYU Academic Integrity Statement*  
*Eldon High School Student Handbook*