

REPORT SUMMARY SHEET

BOARD MEETING DATE: July 16, 2018

TITLE AND BRIEF DESCRIPTION: Miller County Health Center Grant Application – The Director of Afterschool Services is asking permission to apply for the Miller County Health Center grant to provide for additional outside garden and classroom equipment.

ACTION DESIRED: Approval

BACKGROUND: LEAP has an existing garden behind Upper Elementary and the Tornado Shelter and wants to provide additional opportunities for outside equipment (garden, agriculture, & play) for South Elementary students.

RECOMMENDATION: Approval as presented.

SUPERINTENDENT'S APPROVAL: Matt Davis
For the purpose of submitting report

Miller County Health Center

2125 Hwy 52, P.O. Box 2
Tuscumbia, MO 65082

Phone (573) 369-2359 **Fax** (573) 369-2350
millercountyhealth.com



Public Health
Prevent. Promote. Protect.

May 25, 2018

Colleen Abbott
Eldon R-1 School District

Dear Ms. Abbott,

Congratulations on being awarded 2018-19 Miller County Health Center Health & Wellness Grant funding! Your assigned grant number for invoices and reports is: **1806**

Your award of **\$14,350** is available for use on June 1, 2018 and must be spent by May 31, 2019.

Attached is an invoice form in an Excel spreadsheet. Note a tab for each month of the grant year along the bottom of the sheet. Enter the amount invoiced for each line item and the remainder of the fields will be updated automatically. Email the invoice spreadsheet by close of business on the second Tuesday of the month to be reimbursed by the end of that month. The latest an invoice may be submitted for payment is June 11, 2019. It is important to include scanned copies of all receipts of the items you are requesting for reimbursement. Invoicing technical assistance, including the need for alternative methods, should be directed to Misty Duncan at mduncan@millercountyhealth.com.

Also attached is a Word template for the Quarterly Report. Complete the Cover Page with the requested information including your agency's designated Point of Contact for this project and update as necessary each quarter. The Quarterly Report provides an opportunity to describe the progress toward achieving your goal, objectives, and outcomes. Photographs of the progress are also welcome! If photos contain identifiable images of people, obtain permission from them for us to post on our website or social media. We are also interested in any events that you may schedule to promote the project, such as ground breaking and ribbon cutting ceremonies. Please invite us and we will also help promote the event and project. Attach a copy of your Grant Action Plan that contains the goal(s), objective(s), outcomes, and

milestones that was submitted with the original application. The Quarterly Reports are due:

Quarter	Due Date	Comment
First	September 14, 2018	Once project is complete, submit the final report and no additional reports will be required.
Second	December 14, 2018	
Third	March 14, 2019	
Final	June 17, 2019	

Quarterly Report technical assistance or project guidance should be directed to Bonnie Kempker at bkempker@millercountyhealth.com.

Both documents may be submitted by email to mduncan@millercountyhealth.com or faxed to 573-369-2350 or mail to P.O. Box 2, Tuscumbia, MO 65082.

We are excited and look forward to our partnership to achieve Better Health, Better Miller County!

Sincerely,



Michael Herbert
Administrator