



Job Aid

## Accessing the Mobile Application

The Mobile Application allows users to access the application with a mobile device such as a mobile phone or tablet. This job aid shows how to access and log into the mobile application.

### Google Android

- 1 Access **Google Play**.
- 2 Search for **Kronos Workforce Ready Mobile**.
- 3 **Download** and **install** the application to your device.

### Apple iOS

- 1 Access the **Apple App Store**.
- 2 Search for **Kronos Workforce Ready Mobile**.
- 3 **Download** and **install** the application to your device.

### Setting up the mobile application for the first time

- 1 Open the **mobile application** on your device.
- 2 Select your **region** from the list.
- 3 Input your **company's short name**.
- 4 **Note:** Please see your company administrator for your company's short name.
- 5 Press **Continue**.
- 6 Input your **username** and **password**.
- 7 Press **Login**.

KRONOS<sup>®</sup>  
Welcome to Workforce Ready

Select your region

- NORTH AMERICA
- EUROPE
- AUSTRALIA
- DIMENSIONS HCM

COMPANY SHORTNAME \*

XXXX 6153778

CONTINUE

GKTCS Solutions

Log In

Username  
John.Doe

Password  
.....

Forgot Your Password?

LOGIN

Welcome to GKTCS Solutions portal

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## Logging back into the mobile application

- 1 Open the **mobile application** on your device.
- 2 Input your **username** and **password**.

**Note:** If you forget your password, press the Forgot Your Password link and follow the screen prompts.

- 3 Press **Login**.

GKTCS Solutions

**Log In**

Username  
John.Doe

Password [Forgot Your Password?](#)  
.....

**LOGIN**

Welcome to GKTCS Solutions portal

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