

ELDON R-1 SCHOOL DISTRICT

112 South Pine Street
Eldon MO 65026
573/392-8000 – Telephone
573/392-8080 – Fax

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job-related medical condition or handicap or any other legally protected status.

CERTIFIED EMPLOYEE APPLICATION

Name:

Last First Middle Initial (Maiden Name)

Address

P.O. Box/Street City State Zip

Telephone () () ()

Home Work Cell

Position your are applying for: _____

Date you are available: _____

Date of application: _____

TRANSCRIPTS: Transcripts from all colleges and universities should be submitted. CREDENTIAL FILE: Please request your College Placement Officer to send your Credential File. Documents submitted will not be returned.

ALL CANDIDATES WHO ARE INTERVIEWED WILL BE NOTIFIED OF FINAL DISPOSITION WITHIN TEN DAYS OF THE DECISION DATE.

ELDON R-I SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER

**RECORD OF HIGH SCHOOL, COLLEGE AND/OR OTHER
PROFESSIONAL EDUCATION**

HIGH SCHOOL: _____

Date of graduation: _____

COLLEGE - UNDERGRADUATE:

Name and Address of Institution	Course(s) of Study	Dates From – To	Degree/Diploma	Date of Graduation

COLLEGE – GRADUATE:

Name and Address of Institution	Course(s) of Study	Dates From – To	Degree/Diploma	Date of Graduation

Last Date in School? _____ Do you plan additional education? _____

If Yes, in what area: _____

**TEACHING EXPERIENCE
(List present position first)**

Name and Address of School	Dates Inclusive	Number of Years	• Position	Reason for Leaving

- **Include extra-curricular work**

OTHER WORK EXPERIENCE
(List Chronologically)

Name of Firm or Institution and Location	Dates Inclusive	Number of Months	Type of Work	Reason for Leaving

REFERENCES:

List references, especially superintendents and principals for whom you have taught, who have knowledge of your character, personality and teaching ability. Indicate any related to you.

Name	Address	Telephone	Official Position

CERTIFICATION

Do you hold a Missouri teaching certificate? _____

List areas of certification: _____

List subjects or areas in which you expect to hold Missouri Certification: _____

Have you completed a two-semester hour course entitled, "Psychology of the Exceptional Child"? Yes _____ No _____

List extra-curricular activities and/or sports you could sponsor or coach: _____

GENERAL INFORMATION

Have you every filed an application with us before? ___ Yes ___ No

Have you ever been employed with us before? ___ Yes ___ No

Are you currently employed? ___ Yes ___ No

Are you prevented from lawfully becoming employed
in this country because of a Visa or immigration status? ___ Yes ___ No

Have you been convicted of a felony with in the last
7 years? (Conviction will not necessarily disqualify any applicant.) ___ Yes ___ No

If yes, please explain: _____

Have you ever failed to be re-appointed? ___ Yes ___ No

Where: _____

I hereby certify that the information provided, to the best of my knowledge, is true, accurate and complete. Any misrepresentation or willful omission of facts shall be sufficient cause for disqualification of this application or termination of employment. I also hereby authorize the district to conduct a background investigation and authorize release of information in connection with my application for employment. This investigation may include such information as criminal convictions, child abuse, child neglect, previous employers and educational institutions, personal references, professional references and other appropriate sources. Request for Child Abuse or Neglect/Criminal Records Form will be submitted to the Division of Social Services and the Missouri State Highway Patrol as part of the employment process. Employment is considered temporary until satisfactory results are received from the appropriate agencies. I waive my right of access to any such information and with out limitation hereby release the school district and reference source from any liability in connection with its release or use.

Signature of Applicant

Date

NOTICE OF NONDISCRIMINATION

The Eldon R-1 School District does not discriminate on the basis of race, color, national origin, gender, age or disability. The policy pertains to admission/access to, or treatment/employment in its programs and activities. This notice is made to: Applicants for admission and employment, students, parents or elementary and secondary students, employees, sources of referral of applications for admission and employment & unions or professional organizations holding collective bargaining or professional agreements. Any person having inquiries concerning compliance with the regulations implementing Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, is directed to Contact: Superintendent of Schools, Eldon Administrative Unit R-1, 110 South Oak Street, Eldon, MO 65026 (573) 392-8000.